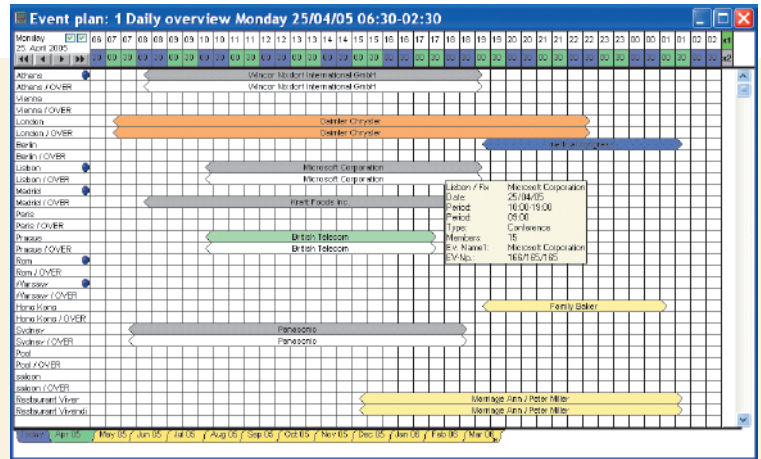


protel SQL Conference & Banquet

You want to perfectly plan and serve all kinds and sizes of receptions, banquets and functions. protel SQL Conference & Banquet is the perfect helper from A to Z, integrating seamlessly with the protel product suite.

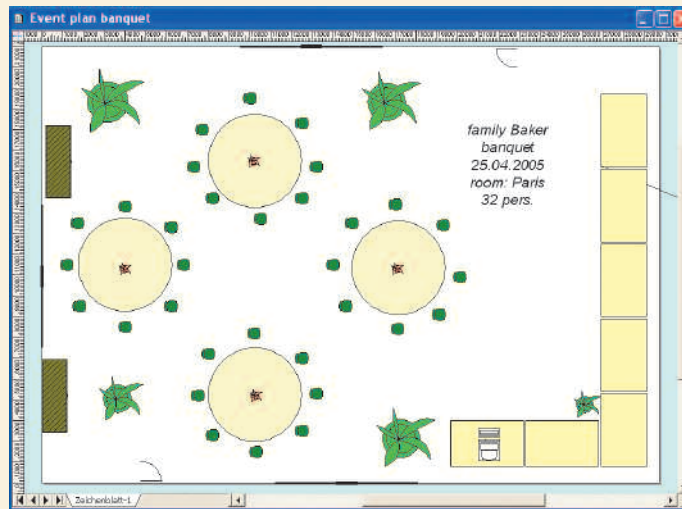
Banquet Plan

To help you be prepared, we've integrated a multifunctional event planning tool in protel SQL Conference & Banquet: the banquet plan. It gives you a running account of when functions will be held at your hotel, what your options are and what rooms you can use. That way, you can optimise room occupancy and use, prevent double bookings and leave enough breathing room for preparations.



Room Plan

What are the set-up options and parameters for this event space? With the room plan, you will have the answer in a flash. The floor plan and seating arrangements can be displayed graphically. You can change room plans drawn up in Microsoft Visio at any time to suit your guests' individual preferences.



Key features of protel SQL Co at a glance

Event Orders

With the customisable banquet event orders, you can prepare and carry out every last detail of your events. They list all the information you need to ensure the event is a resounding success. For example: equipment, menus, schedules or guest lists. Print out specific sheets for each department and tell your employees exactly what to do.

Function Sheet						
client:	25042985			event ref:	0070	
event organizer:	Microsoft Corporation					
contact person:	Mr. Michael Kelly					
address:	25 Lyford Road					
	N92 52W London					
phone:	0130 - 03 98 30 20					
fax:	0130 - 03 04 90 99					
function room	from	to	size of party	type	setup	arrangement
Lisbon	16:00	18:00	15	conference	brochure	business package 30,00 €
hotel reservations: 24 - 25.04.2005						
4 double (150,00 €) on account of Microsoft						
7 single (120,00 €) on account of Microsoft						
participants / breaks:			business package:			
- 09:30 welcome coffee			- business package 75,00 € on account of Microsoft			
- 12:30 lunch			- welcome coffee, incl. coffee/tea, yogurt & cookies			
- 15:00 coffee break			- 1 microphone			
- 19:00 dinner			- 1 mobile phone			
			- coffee break, incl. coffee/tea, fruit & cakes			
			- restaurant services (beverage, screen, projector)			
comments:						
- all services out of the business package must be booked and signed by Mr. Kelly						
- please have to be paid by the participant (member, telephone, tobacco, etc.)						
discipline conference / layout:			media requirements:			
- no -			- better			
			- screen			
			- flip chart			
discipline conference room / layout: - no -			cost code: - no -			
signature: Microsoft Corporation						
invoice address: Microsoft Corporation						
25 Lyford Road						
N92 52W London						
distribution list: department service, catering, hotel office, maintenance						



By expanding our premium solution protel SQL Front Office, protel SQL Conference & Banquet blends in harmoniously with all the other modules and provides seamless access to all information in the shared database. The full integration of protel SQL Conference and Banquet with protel SQL Front Office offers many benefits: when booking an event, you can simultaneously reserve all the rooms needed. You can import group members from Front Office right to the guest lists. And once the event has wound up, you can produce collective invoices for lodgings and banquet services.

Conference & Banquet

Additional features

- Within seconds, the *banquet inquiry* tells you whether you have vacancies, what they are and when you have them. That way, your staff can respond instantly to inquiries and, given suitable vacancies for the requested date, book reservations at a keystroke.
- If guests need equipment – data projectors, overhead projectors or TVs – you can check the *media overview*. It tells you what equipment you have available and what is already booked.
- With the *banquet list*, your staff won't have to waste time searching for information. Does an event organiser want to make a quick change? Do you want to print out event orders for your staff? No problem. From the banquet list, you can easily find booked functions by criteria such as date or organiser.
- *Integrated reporting* provides key performance indicators such as banquet sales, performance forecast, history information, market data and source code statistics. With its option and cancellation lists, media overviews and weekly plans, you will have all the important information at your fingertips.
- With protel SQL Banquet's *word-processing tool*, you can easily produce banquet contracts, acknowledgements, event orders and menus.

Our premium products build on the cutting-edge standard technologies developed by market leader Microsoft. That way, our clients can count on having a stable, powerful work environment. Training, operation, maintenance and upkeep are much easier and markedly cheaper:



Our portfolio

Besides protel SQL Conference & Banquet, we are also able to offer our customers other solutions to meet every need. And the modular design of our products gives you the freedom to add other functions to your system as and when you need them.

protel Multi Property Edition (MPE) protel for Headquarters (HQ)

Our central solutions, protel Multi Property Edition (MPE) and protel for Headquarters (HQ) optimise information administration for hotel chains and large enterprises and represent a winning solution that vastly improves cooperation among locations.

protel SQL Front Office

Successful hotel management with protel SQL Front Office: our premium solution supports all the workflows at hotels both large and small and delivers useful information and speed for your daily business.

protel SQL Sales & Marketing

Targeted sales and marketing activities are a key to your success – protel SQL Sales & Marketing module will support you in planning and implementation. Find out which guests, companies, groups, agents and entire booking sources generate the most revenues.

protel smart

Our solution at a smart price. protel smart guides small and medium-sized hotels through processes: managing your rooms, making reservations, billing or attending to guests' individual needs.

Learn more about us!

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